

### Local Validation Requirements

#### Guidance:

- Drawings must:
  - Be to a recognised metric scale
    - Location plans at 1:1250 or 1:2500
    - Block plans at 1:200 or 1:500
    - Floor plans and elevations at 1:50 or 1:100
  - Detailed plans at 1:20 are ideal but not essential
  - Have a scale bar
  - Location plans must show the direction of north
  - The wording 'Do not scale' must not be used, unless stating for planning purposes
- When submitting documents electronically, ensure that they are in PDF format
- Ensure the page size is correct to ensure the plans can be scaled accurately
- A design statement reflective of the level of work proposed would be welcome for applications which do not require the statutory submission of a design and access statement
- Consider appendices 1 and 2 that support the validation checklist, which highlight the instances where information would be required to be submitted

# Appendix 1

March 2024

	Affordable Housing Statement	Air Quality Assessment	Biodiversity Net Gain Statement	Contaminated Land Assessment	Flood Risk Assessment	Ecology Surveys and Reports	Heritage Impact Assessment	Landscape Assessment	Lighting Assessment	Noise Impact Assessment	Odour Impact Assessment	Parking and Servicing Provision	Planning Obligations	Planning Statement	Retail Impact Assessment	Structural Survey	Surface Water Drainage Strategy	Transport Statement/Assessment	Tree Survey, Report & Protection	Ventilation/Extraction Report
<b>Householder</b>																				
Householder					P	P	P					P		P			P		P	
Dropped Kerb												P							P	
<b>Residential</b>																				
Less than 10 units			P*	P	P	P	P		P	P		P	P	P			P	P	P	
Between 10 – 49 units	E	P	E	P	E	E	P	P	P	P		P	E	E			E	P	P	
50+ units	E	P	E	E	E	E	P	P	P	P		P	E	E			E	E	P	
<b>Non-Residential</b>																				
Less than 1000m <sup>2</sup> / 1.0 hectare		P	P*	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
More than 1000m <sup>2</sup> / 1.0 hectare		P	E	E	E	E	P	P	P	P	P	P	P	P	P	P	E	E	P	P
<b>Other Applications</b>																				
Advertisement Consent						P			P											
Change of Use	P	P			P				P	P	P	P	P	P	P					P
Listed Building Consent / Demolition in a Conservation Area						P	E									P			P	
Lawful Development Certificate – Existing														P						
Lawful Development Certificate – Proposed														P						
Outline / Reserved Matters	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Part 3 Prior Approvals				P	P	P	P					P				P				
Removal/Variation/Discharge of Condition	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Tree Works						P	P												P	

<b>Essential Requirement</b>
<b>Potential Requirement</b>

\*Biodiversity Net Gain Statements will be an essential requirement from 2<sup>nd</sup> April 2024